

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Tŷ Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG

Chief Executive / Prif Weithredwr  
**Anthony O'Sullivan BSc(Eng), MSc, CEng, FICE, FCIHT**



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**Date: 17th October 2012**

Dear Sir/Madam,

A meeting of the **Risca Town Centre Management Group** will be held at the **Council Offices, Penallta House/Ty Penallta (Sirhowy Room), Tredomen Park, Ystrad Mynach** on **Wednesday, 24th October 2012** at **2.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'A O'Sullivan'.

**Anthony O'Sullivan**  
CHIEF EXECUTIVE

1. Appointment of Chair and Vice Chair.
2. Cuckoo Statue (verbal update from Allan Dallimore).
3. Risca Events Space (verbal update from Allan Dallimore).
4. Christmas Event (verbal update from Councillor Rees).
5. Risca Town Centre Audit – September 2012 (attached).
6. To note the Terms of Reference of the Town Centre Management Group (report approved by Cabinet attached).

**Circulation:**

Councillors N. George, P. Griffiths, K. James, S. Jenkins, R. Passmore, D. Rees

Inspector (Gwent Police)

And Appropriate Officers

A greener place Man gwyrddach

